

**Part-4**  
**Class-7**  
**Text questions**  
**Chapter-4 : Charts In MS Excel 2007**

**Multiple Choice questions**

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1. A \_\_\_\_ chart shows trends in data equal intervals.  
(a) **Line**            (b) Pie            (c) Bar
2. \_\_\_\_ key automatically creates a chart for the existing data.  
(a) F1                (b) F4            (c) **F11**
3. \_\_\_\_ identifies each data series in a unique color or pattern.  
(a) Chart Area    (b) Plot area    (c) **Legend**

**Exercises**

**A. Multiple Choice Questions**

1. Information represented in charts is in a manner.  
(a) scattered    (b) unarranged    (c) **compact**
2. Short key to print a chart or a worksheet is \_\_\_\_.  
(a) Ctrl + F2    (b) **Ctrl + P**    (c) Ctrl + A
3. A/An \_\_\_\_ chart shows the trend of values over time or categories.  
(a) Bar            (b) **Area**            (c) Scatter

**B. Fill in the blanks**

1. A picture showing data is called \_\_\_\_.
2. Charts are easier to \_\_\_\_ and \_\_\_\_.
3. \_\_\_\_ identifies each data series in a unique color or pattern.
4. Chart Styles group is present in \_\_\_\_ tab of the Ribbon.

**C. Quiz**

- Q1. What happen to a chart when you change data or text in a worksheet?
- Q2. Name any two types of Column charts present in MS Excel 2007.

**D. Very Short Answer Question**

- Q1. Name the subtypes of Pie charts.
- Q2. How do you resize a chart?

**E. Short Answer Questions**

- Q1. What is a chart?
- Q2. How do you delete data from a chart?
- Q3. Write the steps to print a chart.

**F. Long Answer Questions**

- Q1. How do you create a chart in Excel?
- Q2. Explain the following charts:
  - (a) Line chart
  - (b) Pie chart
  - (c) Column chart

**G. Computer In Everyday Life**

- Q1. How do you change the chart type of an existing chart?

